



REQUEST FOR QUALIFICATIONS

2018 Small Diameter and Large Diameter Condition, Capacity, and Governmental Contracts

Solicitation No.: PS-00058

Addendum 2 | March 1, 2018

CLARIFICATION

The Estimated Timeline for receiving questions was February 28, 2018 and posting Q&A is March 2, 2018.

CHANGES TO THE RFQ

1. On Page 7, Section C., Response Format, #4., Experience and Qualifications, remove h. and replace with the following:
 - h. Describe experience preparing engineer's opinion of probable costs and describe how your firm will adhere to creating Independent Cost Estimates derived through RS Means for all phases (30%, 60%, 90%, 100%) of each project as per the recommendations of AACE International (formerly the Association for the Advancement of **Cost Engineering**). Provide information on past performance comparing 100% design estimate to approved construction awards. Include data on change order as a percentage of total cost as well as total amount for all change orders in each project for which information is provided.
2. On Page 7, Section C., Response Format, #6. Work Order Implementation Approach, remove g. in its entirety and re-letter the remaining criteria.
3. Remove Attachment C, D and E in its entirety (pages 18-33) and replace with revised version attached. This version must be used by Respondents when submitting a response for this project.

END ADDENDUM 1

This Addendum including this page, is seventeen (17) pages with attachment in its entirety.

Attachment: Revised Attachment C, D and E

Attachment C
Evaluation Criteria Form: Experience and
Qualifications (*continued*)

5) Describe experience with San Antonio construction practices including examples of how your firm has successfully coordinated with key stakeholders and met all construction requirements. 456 character limit.

6) Describe experience preparing engineer's opinion of probable costs and describe how your firm will adhere to creating Independent Cost Estimates derived through RS Means for all phases (30%, 60%, 90%, 100%) of each project as per the recommendations of AACE International (formerly the Association for the Advancement of Cost Engineering). Provide information on past performance comparing 100% design estimate to approved construction awards. Include data on change order as a percentage of total cost as well as total amount for all change orders in each project for which information is provided. 1368 character limit.

Attachment C
Evaluation Criteria Form: Experience and
Qualifications (*continued*)

7) Provide information about your firm's ability to complete work according to schedule, more specifically for projects in which the deadline was tight and/or expedited. (Projects associated with the Consent Decree have tight deadlines.) 1,368 character limit.

Attachment C
Evaluation Criteria Form: Experience and
Qualifications (*continued*)

- 8) On a separate 8 ½" x 11" sheet, provide an organizational chart identifying:
- All key members, including the Project Manager and sub-consultants, who will work on the Project
 - The percentage of time each key team member will be committed to the Project, as well as their role
- 9) On separate 8 ½" x 11" sheets, provide resumes for each key team member identified in the organizational chart, not to exceed one (1) page with the Project Manager's resume being first. Team member resumes should include the following:
- Name, title, education
 - Description of professional qualifications (to include licenses, certifications, and associations)
 - Brief overview of professional experience
 - Detailed description of capabilities and experience relevant to the Scope of Services requested within this RFQ
 - List of all other active projects the team member is assigned to for the duration of the project, to include the phase and percentage of time allocated to each of the other projects.

Attachment D
Evaluation Criteria Form: Similar Projects and Past Performance

When responding to the questions below, use only the space provided in this form, unless otherwise indicated. If all fields are not completed, the proposal may be found to be non-responsive. It is not acceptable to indicate "see attached" as a response to this form. Spatial limitations are in place to ensure consistency and conciseness with responses. Character limits include spaces. Text is restricted to Arial, 10 point font.

- 1) Demonstrate your firm's record of performance, including management of project schedule and budget maintenance and quality management of work products. Include a record of terminations for cause and defaults, disciplinary action, including suspension, your firm's safety record, as well as, any awards and commendations. *2,812 character limit.*

Attachment D
Evaluation Criteria Form: Similar Projects and Past
Performance (*continued*)

- 2) List and describe five (5) relevant projects of similar size and scope, performed over the past five (5) years. Provide a brief description of the scope, list of key personnel and their roles and project tasks, as well as identify the number of change orders, contract value, and owner's contact information.

Project #1 Name:			
Description. <i>Characters are limited to 600:</i>			
Key Personnel (to include personnel titles and specific project tasks). <i>Characters are limited to 780:</i>			
Number of Change Orders (not requested by the Project Owner).			
Construction Contract Value:			
Project Owner Name:		Project Owners's Current Facsimile Number:	
Project Owner's Current Phone Number:		Project Owner's Current E-mail Address:	

Attachment D
Evaluation Criteria Form: Similar Projects and Past
Performance (*continued*)

Project #2 Name:			
Description. <i>Characters are limited to 600:</i>			
Key Personnel (to include personnel titles and specific project tasks). <i>Characters are limited to 780:</i>			
Number of Change Orders (not requested by the Project Owner).:			
Construction Contract Value:			
Project Owner Name:		Project Owners' Current Facsimile Number:	
Project Owner's Current Phone Number:		Project Owner's Current E-mail Address:	

Attachment D
Evaluation Criteria Form: Similar Projects and Past
Performance (*continued*)

Project #3 Name:			
Description. <i>Characters are limited to 600:</i>			
Key Personnel (to include personnel titles and specific project tasks). <i>Characters are limited to 780:</i>			
Number of Change Orders (not requested by the Project Owner).:			
Construction Contract Value:			
Project Owner Name:		Project Owners's Current Facsimile Number:	
Project Owner's Current Phone Number:		Project Owner's Current E-mail Address:	

Attachment D
Evaluation Criteria Form: Similar Projects and Past
Performance (*continued*)

Project #4 Name:			
Description. <i>Characters are limited to 600:</i>			
Key Personnel (to include personnel titles and specific project tasks). <i>Characters are limited to 780:</i>			
Number of Change Orders (not requested by the Project Owner).			
Construction Contract Value:			
Project Owner Name:		Project Owners' Current Facsimile Number:	
Project Owner's Current Phone Number:		Project Owner's Current E-mail Address:	

Attachment D
Evaluation Criteria Form: Similar Projects and Past
Performance (*continued*)

Project #5 Name:			
Description. <i>Characters are limited to 600:</i>			
Key Personnel (to include personnel titles and specific project tasks). <i>Characters are limited to 780:</i>			
Number of Change Orders (not requested by the Project Owner).			
Construction Contract Value:			
Project Owner Name:		Project Owners' Current Facsimile Number:	
Project Owner's Current Phone Number:		Project Owner's Current E-mail Address:	

Attachment E

Evaluation Criteria Form: Work Order Implementation Approach

When responding to the questions below, use only the space provided in this form, unless otherwise indicated. If all fields are not completed, the proposal may be found to be non-responsive. It is not acceptable to indicate "see attached" as a response to this form. Spatial limitations are in place to ensure consistency and conciseness with responses. Character limits include spaces. Text is restricted to Arial, 10 point font.

- 1) Describe the methods you will implement to quickly understand the scope of an assigned work order as issued by the SAWS Project Manager and the steps to quickly determine the hours required to complete work orders and deliver a lump sum price per task. *13,200 character limit. This page is limited to 2,880 characters.*

Attachment E
Evaluation Criteria Form: Work
Order Implementation Approach
(continued)

Continue - Answer 1 on this page. This page is limited to 3,440 characters.

Attachment E
Evaluation Criteria Form: Work
Order Implementation Approach
(continued)

Continue - Answer 1 on this page. This page is limited to 3,440 characters.

Attachment E
Evaluation Criteria Form: Work
Order Implementation Approach
(continued)

Continue - Answer 1 on this page. This page is limited to 3,440 characters.

